**USFS - Tahoe National Forest**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**General Evaluation Criteria**

* #2 – 5 – Applicant must verify responses by final submission.
* #11b – It is unclear if the United Trails Day or the National Trails Day events were hosted by the Applicant. Also, note that setting up a booth at an event only to distribute educational materials and have informal educational talks does not qualify as a formal programs and points for Motorcycle Safety Institute classes are provided for in question #11d.
* #13 – Applicant must verify responses by final submission.

**Ground Operations, G21-02-20-G01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #8 “Public Outreach/Visitor Services” – Applicant must verify if these special events are open to the public. If not, Applicant must remove mention to special events as work at a closed special event is not allowable under Ground Operation Projects and must adjust all line items in the Project Cost estimate to reflect removal of time.
* #9 “Winter Activities” – Applicant must further clarify the “monitoring of potential OSV use impacts…” deliverable as it appears to be either Law enforcement or Restoration Project deliverables.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #2, 3, 4, 5, 6, 13, 14, and 23 – Staff time for conducting Equipment maintenance and tool maintenance is an indirect activity. Applicant must move this activity and any cost associated with this activity to the Indirect cost category.
* Staff #11 “YR Friends of the Fordice” – Education of users of fire restrictions is not an allowable expense under a Ground Operations Project. Applicant must move this activity and any cost associated with this activity to the Indirect cost category.
* Staff #32, “TNF OHV Grant Prgm Mngr” – Applicant must clarify the type of training that is being completed as training is typically an indirect activity.
* Contracts #1 “AR Loop 6 Bridge Replacement” – Applicant must provide the methodology for how the cost was determined as cost seems excessive to like Projects. Applicant should also separate helicopter time from construction crew time in the notes.
* Materials / Supplies #7, “OHV/OSV PPE” – Hydration Bladders are indirect. Applicant must move this item and any cost associated to the Indirect cost category.
* Materials/Supplies #13 “TNF Gate Closure...” – Chains and locks appear to be indirect. Applicant must further clarify how this item is related to the project.
* Equipment Use Expense #22 “TNF 2012 & 2014 Jeep…” – Wiper replacements are indirect. Applicant must move this item and any cost associated to the Indirect cost category.
* Equipment Use Expense #25, 28, 31, 34, 37, 43, 46 – Batteries are indirect. Applicant must move this item and any cost associated to the Indirect cost category.
* Equipment Use Expense #40, and 41 – These line items are ineligible because the pieces of equipment were purchased with RTP funds. Program regulations only cover repairs and maintenance for items that were purchased within the Grants program.

***Evaluation Criteria***

* #4 – Narrative does not support “Applicant held a meeting with multiple distinct stakeholders” selection, as it is not clear that the USFS Tahoe National forest held the Rubicon Oversite Committee meeting or was just a participant. Additionally, conference calls are not an approved method of meeting. Applicant must clarify.

**Restoration, AR Barriers G21-02-20-R01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff # 3 & 4 – Applicant list “training and development” as a job function of this position. This is an indirect activity and should be moved to the Indirect Cost Category. Applicant must adjust the cost associated with this activity accordingly.
* Contracts #1 “Conservation Corps Crew” – Applicant must provide how the costs for this contract was determined.
* Contracts # 4 “Water Tender Trailer” – Applicant must clarify why this item was listed in Contracts and not Equipment Use Expense as an Equipment Rental.
* Materials/Supplies # 1, 3, 4, & 5 – Applicant must provide further details on how costs were determined.

***Evaluation Criteria***

* No comment.

**Restoration, EZ Unsustainable Trails Rehab G21-02-20-R02**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Contracts – All Line Items – Applicant must provide how contractor costs were determined. Applicant must also identity the source of match for “Contracts-Construction (PD#1)”
* Materials/Supplies #1 “Revegetation (PD # 1)” – Applicant must provide further details on the items to be purchased under this line item.
* Equipment Use Expense #3 “Heavy Equipment Fuel for Mini Excavator” – Applicant lists fuel for a Mini Excavator, but there is not a Mini Excavator listed in the Project Cost Estimate.
* Equipment Use Expense #4 “Heavy Equipment Routine Maintenance” – Applicant must identify if the Equipment was purchased through the OHV Grants program. Only Equipment purchased through the program are eligible for repairs/maintenance.

***Evaluation Criteria***

* #2 – Narrative does not support the selection. Applicant must provide additional details in the narrative to support the selections.
* #4 – Narrative does not support the selection. Applicant must provide additional details in the narrative to support the selections.
* #6 – Narrative does not support the selection. Applicant must provide additional details to support the selection. The narrative currently supports only OHV Trust Funds.
* #7 – Narrative does not support selection “Applicant held a meeting…”. Applicant must provide the date of the meeting(s), who hosted, and how the identified stakeholders are stakeholders on the Project.
* #8 – Narrative does not support selection. Applicant must clarify how the identified partner is a partner on this Project, and what they will be doing on the Project.
* #12 – Narrative does not support the selection. Applicant must provide additional details to support the selection.

**Planning, Castle Trailhead G21-02-20-P01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* Applicant must identify the portion of the Project related to OHV/OSV. It appears the Project identifies nonmotorized users as part of this Project.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Contracts #1 “Site Engineering” – Applicant must clarify how rate was determined and provide the source of match.
* Contracts #2 “Public Outreach & Trails Assess”– Applicant must clarify how rate was determined and provide the source of match.
* Materials/Supplies #1 “Trail Counter” – Applicant must provide additional detail on how the trail counters will be used in the Project.

***Evaluation Criteria***

* #2B – Applicant must provide detailed explanation for selections “Potential offsite impacts relative to the Project Area (e.g., sound, fugitive dust, runoff)” and “Trail issues such as traffic patterns, trails closures, appropriate uses, etc.”.
* #3 – Narrative does not support the selections. Applicant must provide a detailed explanation that substantiates the response as the Project does not appear to involve roads/trails.
* #4 – Narrative does not support the selections. Applicant must identify online platform used for stakeholder virtual meetings and identify how distinct stakeholders are stakeholders to the Project.
* #5 – Narrative does not support the selections. Applicant must specify how the listed stakeholders’ input will be beneficial to the project.
* #6 – Narrative does not support the selections. Applicant must provide a detailed explanation for how each partner will participate in the Project.
* #7 – Narrative does not support the selections. Applicant must clarify and provide detailed explanations for “Project will complete environmental review for an OHV Development Project” and “Project will develop a system of designated OHV routes within an existing OHV Opportunity”.
* #8 –Selection is incorrect, Land Manager does have current OHV Opportunities.

**Development, EZ Connectivity Trails Phase 1 G21-02-20-D01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #3 “Public Service Staff Officer (PD # 1)” – “Management of contracts” appears to be an indirect cost. Applicant must move costs from this line item to the Indirect Cost category or explain how these costs are directly related to the Project.
* Staff #10 “Truckee Hot Shot Crew (PD # 1)” – Applicant must clarify if this is a USFS enterprise contract, and if so, clarify how costs were determined and move costs from this line item to the Contracts category. If this is not an USFS enterprise contract, Applicant must revise staff wages to an hourly rate. Applicant must also round cost to the nearest dollar.
* Staff #13 “Truckee Dirt Riders (PD # 1)” – Applicant must revise staff wages to an hourly rate.
* Staff #16 “Road Crew (PD # 1)” – Applicant must clarify if this is a USFS enterprise contract, and if so, clarify how costs were determined and move costs from this line item to the Contracts category. If this is not an USFS enterprise contract, Applicant must revise staff wages to an hourly rate.
* Contracts #1 “Vault Toilets (PD # 1)” – Applicant must provide the source of match.
* Contracts #3 “Boulder Delineators (PD # 1)” – Applicant must clarify how costs were determined and if contract includes installation. If the contract does not include installation, the line item must be moved to the Materials/Supplies category.
* Equipment Use Expense #5 “Heavy Equipment Routine Maintenance” – Applicant must clarify if the Equipment being used on the Project has been purchased through the OHV Grants program.
* Equipment Use Expense #6 “Trail Dozer” – Applicant is reminded that when a monthly rate is claimed Equipment must be used for the entire month not a partial month.

***Evaluation Criteria***

* #4 – Narrative does not support the selections. Applicant must clarify in the narrative how the Project is designed to provide for diversified OHV use (except for motorcycle).
* #10 – Applicant must provide information on the stakeholder meeting date, who hosted the meeting, meeting location, and identify how distinct stakeholders are stakeholders.
* #13 – Narrative does not support the selections. Applicant must clarify how each of the offsite impacts relative to the Project Area have been addressed.

**Development, YR Yuba Enhancement Trails Phase 1 G21-02-20-D02**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #5 “Nevada Co Woods Riders (PD,1,3,5)” – Applicant must clarify how total staff hours were calculated.
* Staff #8 “Various volunteers from other MC clubs” – Applicant must spell out abbreviations “NCWR”, ”TDR”, “RAD”, and “PRR”.
* Materials/Supplies #1 “Sutter Wall” – Applicant must clarify materials/supplies used for wall and how total cost was determined.
* Equipment Use #3 “Repairs Mini Excavators” – “Major repairs” are not an eligible cost for Heavy Equipment purchased outside of the Grants program. Applicant must remove this line item from the Project Cost Estimate.

***Evaluation Criteria***

* #10 – Applicant must provide a detailed explanation how public was notified of the public meeting and number of attendees. Applicant must provide a detailed explanation what virtual platform was used for the stakeholder meeting and how distinct stakeholders are stakeholders.
* #13 – Selection of “runoff” and “wildlife” are not supported by narrative. Applicant must clarify how offsite impacts relative to the Project Area have been addressed for these selections. Applicant must spell out “NSO”.

**Development, Cabin Creek OHV/OSV Trailhead G21-02-20-D03**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #1 - 3 – Applicant must identify the specific duties of these staff positions and how the specific duties are different from each other.
* Staff #4 “Recreation Staff Officer PD#1” – Applicant must identify the specific duties of this staff position and how it differs from staff #1.
* Staff # 9 “Hotshot crew PD#1” – Applicant must clarify if this is a USFS enterprise contract, and if so, clarify how costs were determined and move costs from this line item to the Contracts category. If this is not an USFS enterprise contract, Applicant must revise staff wages to an hourly rate.
* Contracts #1 “Paving Contract” – Applicant must clarify how costs were determined and provide the source of match.
* Equipment Use Expense #1 - 4, 7 and 8 – Applicant must clarify if the Equipment being used on the Project was purchased through the OHV Grants program. Only equipment purchased outside of the Grants program is eligible for a use fee.
* Equipment Use Expense #6 “Equipment mobilization” – Applicant must clarify if the Equipment being used on the Project was purchased through the OHV Grants program, how Equipment will be used, the Unit of Measure rate, and clarify how costs were determined.
* Others #1 “Double Vault Toilet” – Applicant must clarify how total cost was determined.

***Evaluation Criteria***

* #2.a. and 2.b. – Applicant must provide the name and date of Reference document that supports the selections.
* #4 – Narrative does not support the selections. Applicant must clarify in the narrative how the Project is designed to provide for diversified OHV use (except for motorcycle).
* #5 – Applicant is reminded to provide the name and date of the publicly reviewed and adopted plan and/or environmental document that supports the need for the Project by final Application.

**Education & Safety, G21-02-20-S01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* “Uncover or reset the large boulders that define the legal road that traverses across the gravel area” are not eligible Project activity for an Education and Safety grant. Applicant must remove language from the Project Description and adjust Project Cost Estimate accordingly.
* Educating OHV users to “heed the seasonal fire restrictions” is not an eligible Project activity for an Education and Safety grant. Applicant must remove language from the Project Description and adjust Project Cost Estimate accordingly.

***Project Description – List of Project Deliverables***

* #1 – “Classroom and/or field training” – Applicant must provide more details in regards to anticipated number of MSF and ASI courses conducted by the Project (Applicant states 4 OHV safety classes but unsure of how much of each one).

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #1 “YR Trails Manager” – Applicant states “manager leads educational rides with partners and the public” as a job duty of this position but it does not appear to be part of the Project. Applicant must provide additional details.
* Staff #6 “AR Trails Assistant” – Costs significantly increased compared to prior year’s Application. Applicant must provide additional details to justify the costs.
* Materials/Supplies #4 and 5 – Costs significantly increased compared to prior year’s Application. Applicant must provide additional details to justify the costs.

***Evaluation Criteria***

* #4 – Narrative does not support the selection. Applicant must list each partner separately and provide a detailed explanation how each partner will participate in the Project.
* #7 – Narrative does not support the selection of “Evaluation and feedback received from Project participant”. Applicant must provide clearly identifiable and/or measurable elements to substantiate selection.